



## Card Systems Elite Application

### Quick Reference Card

#### Main Menu


To access the Main Menu, press , [F3].

<b>1. Credit Card</b>	<ol style="list-style-type: none"> <li>1. Sale</li> <li>2. Auth Only</li> <li>3. Force</li> <li>4. Refund</li> <li>5. Void</li> <li>6. Trans Adjust</li> <li>7. Tip Adjust</li> <li>8. Tab               <ol style="list-style-type: none"> <li>1. Open</li> <li>2. Close</li> <li>3. Delete</li> <li>4. Change Server</li> </ol> </li> </ol>
<b>2. Debit Card</b>	<ol style="list-style-type: none"> <li>1. Sale <i>For Void and Reenter, see Admin Menu.</i></li> <li>2. Return</li> </ol>
<b>3. Reprint</b>	<ol style="list-style-type: none"> <li>1. Last Copy</li> <li>2. Other</li> </ol>
<b>4. Reports</b>	<ol style="list-style-type: none"> <li>1. Detail</li> <li>2. Totals</li> <li>3. Clerk</li> <li>4. Unadj Tip</li> <li>5. Open Tabs</li> <li>6. IRS Tip</li> <li>7. Shift Report</li> <li>8. Tip Discount</li> </ol>
<b>5. Settle</b>	Confirm Batch Settlement? Yes/No
<b>6. EBT</b>	<ol style="list-style-type: none"> <li>1. Sale <i>For Void and Reenter, see Admin Menu.</i> <ol style="list-style-type: none"> <li>1. Food Stamp</li> <li>2. Cash Benefit</li> </ol> </li> <li>2. Voucher               <ol style="list-style-type: none"> <li>1. FS Force Sale</li> <li>2. FS Force Rtn</li> </ol> </li> <li>3. Return</li> </ol>

#### Admin Menu

To access the Admin Menu, press [Admin].

<b>1. Training</b>	Enable Demo Mode? Off/On
<b>2. Clerk Menu</b>	<ol style="list-style-type: none"> <li>1. Add Clerk ID</li> <li>2. Delete ID</li> <li>3. Print ID List</li> </ol>
<b>3. Setup Menu</b>	<ol style="list-style-type: none"> <li>1. Commn</li> <li>2. Date/Time</li> <li>3. Enable Pwd</li> <li>4. Functions</li> <li>5. Merchant</li> <li>6. Print (Parameter Settings)</li> </ol>
	<ol style="list-style-type: none"> <li>7. Features           <ul style="list-style-type: none"> <li>Init &amp; Fraud Tracking</li> <li>Tip Settle</li> <li>Hotkeys Special Bin</li> </ul> </li> <li>8. Receipts</li> </ol>
<b>4. Batch Menu</b>	<ol style="list-style-type: none"> <li>1. Batch Totals</li> <li>2. View History</li> <li>3. Chng Batch</li> <li>4. Delete Batch</li> </ol>
<b>5. Shift Menu</b>	<ol style="list-style-type: none"> <li>1. Increment</li> <li>2. Reset Shift</li> </ol>
<b>6. Store + Forward</b>	Enable Store + Forward? Off/On
<b>7. Void Menu</b>	<ol style="list-style-type: none"> <li>1. Debit</li> <li>2. EBT</li> </ol>
<b>8. Re-Enter Menu</b>	<ol style="list-style-type: none"> <li>1. Debit Sale</li> <li>2. Debit Retr</li> <li>3. EBT Sale <ol style="list-style-type: none"> <li>1. Food Stamp</li> <li>2. Cash Benefit Sale</li> </ol></li> <li>4. EBT Return <ol style="list-style-type: none"> <li>Food Stamp Return</li> </ol></li> <li>5. EBT Voucher <ol style="list-style-type: none"> <li>1. FS Force Sale</li> <li>2. FS Force Rtn</li> </ol></li> </ol>
<b>9. Download</b>	<ol style="list-style-type: none"> <li>1. Dwnload App</li> <li>2. Remove App</li> </ol>
<b>0. Diagnostics</b>	<ol style="list-style-type: none"> <li>1. Comms Test Test communications</li> <li>2. Com Viewer Test data entering/leaving application</li> <li>3. Prfrmnc Report Lists number of approvals, declines, disconnects, swiped/manual trans, voids, and credits</li> <li>4. Printer Test Test integrated printer without performing trans.</li> <li>5. PINpad test Allows terminal to test PIN pad</li> <li>6. Card Reader Tests integrated magnetic stripe card reader</li> </ol>

Terminal Keys		
F1	(Elite 7xx)	Scroll up
F2	(Elite 7xx)	Scroll down
F3	(Elite 7xx)	Scroll sideways
CAN/ANN	Cancel action (cancel/annuler, English/French)	
CORR	Backspace (correct)	
OK/Enter/Entrée	Accept entered amount (i.e., sale amount). NOTE: Not necessary after entering menu option number.	
ADMIN	Administration Menu access or Alpha Key	
	Paper feed key	

Transaction Search
Certain transactions prompt you to search for the transaction you want, such as Void, Reprint Other, Tip Adjust, Trans. Adjust, Close Tab, Delete Tab, and Change Server (tab).
<ol style="list-style-type: none"> <li>1. Use the menu to begin the transaction you want.</li> <li>2. When prompted "Search By," select the desired search criteria (All, Ref #, Server #, Acct #, or Invoice #.</li> <li>3. Enter the criteria as requested. For example, if you selected By Ref #, you are prompted, "Enter Ref #."</li> <li>4. A transaction displays. If this is the one you want, choose Select. If not, choose Next until the desired transaction displays, then choose Select.</li> </ol>

Terminal Messages	
This table does not include messages display for a few moments, then prompt you to reenter information.	
Amount Invalid	<ul style="list-style-type: none"> <li>To prevent fraud, a ceiling limit can be programmed into the application that defines the maximum amount allowed. Attempts to charge the customer more than the ceiling limit are rejected.</li> <li>To clear the error, cancel the transaction or enter a smaller amount.</li> </ul>
Batch Full, Settle Batch	<ul style="list-style-type: none"> <li>This message appears when a user attempts to perform a transaction after the maximum transaction amount allowed for a single batch has been reached.</li> <li>To clear the error, settle the batch.</li> </ul>
Cannot Settle Tabs Still Open	<ul style="list-style-type: none"> <li>This message displays if a settlement is attempted with open tabs in the batch, and Set Open Tab parameter is disabled.</li> <li>Close tabs, then settle batch.</li> </ul>
Duplicate Transaction Cancel/Accept	<ul style="list-style-type: none"> <li>If the Duplicate Transaction feature is enabled, this prompt appears when you enter the same number twice in a row. This includes the card account number, sale amount, tip amount, server number, tax amount, and total amount.</li> <li>Press Cancel or Accept.</li> </ul>
Duplicate Transaction	<ul style="list-style-type: none"> <li>This message displays if a debit transaction is attempted, and response code 94 is returned from host.</li> <li>Press any key. You are returned to the idle prompt. Follow company procedure.</li> </ul>

Feature Not Available	<ul style="list-style-type: none"> <li>This message appears if you selected a menu option that is not part of the configuration chosen for your application.</li> </ul>
Max Adjustments Exceeded	<ul style="list-style-type: none"> <li>If the user tries to adjust the tip or transaction amount N times, he will be prompted for a password. The number of attempts allowed is configured in the Max Adjustments parameter.</li> <li>When prompted, enter a Level 1 or Level 2 password to proceed.</li> </ul>
Max Item Number Reached Settle Batch	<ul style="list-style-type: none"> <li>This message displays when the user tries to perform a transaction, but the maximum item number has been reached.</li> <li>Settle batch.</li> </ul>
Max Tip Percentage Exceeded	<ul style="list-style-type: none"> <li>Displays if a merchant enters a tip amount greater than the percentage designated in the Max Tip Percent parameter.</li> <li>When prompted, enter a Level 1 or Level 2 password to proceed.</li> </ul>
Number Of Clerks/Servers Exceeded	<ul style="list-style-type: none"> <li>The terminal can store up to 30 clerk/server numbers. Once this number has been exceeded, this message displays.</li> <li>To clear the error, delete clerk/server numbers that are no longer used. It may help to print a list of clerk/server IDs first. See Print ID List and Delete Clerk/Server.</li> </ul>
Not Available Terminal Offline	<ul style="list-style-type: none"> <li>This message appears a transaction was attempted that cannot be performed offline.</li> <li>To turn off Store + Forward, press [Admin], [ 6 ].</li> </ul>
Unsupported Card	<ul style="list-style-type: none"> <li>This message may appear after initiating a private label transaction through a hotkey or menu, if the card does not fall within the high to low pan for a card range with the Private Label set to ON.</li> <li>Follow merchant procedure.</li> </ul>
Unsupported Card, Press 2 for Debit	<ul style="list-style-type: none"> <li>This message may appear after swiping a card at the idle prompt. The card's BIN range falls outside of a recognizable range. Appears if the Debit Default feature is enabled.</li> <li>Press [ 2 ] for DEBIT.</li> </ul>

Find Application Version
To find the application ID, unplug the terminal, then plug it back in.
During the startup sequence, the following will display:
<ul style="list-style-type: none"> <li>TID number (also referred to as software ID).</li> <li>Application ID (also the software filename).</li> <li>Software version number.</li> </ul>